

# CCPS AND COLLEGE AFTERCARE

*“Caring, in Christ, for your children”*

## **HOURS** (all grades)

- From the end of the school day until 17:30 during school terms.
- A fine is charged if your child is picked up after 17:30 (refer to aftercare fee schedule).

## **FEES**

- As per aftercare fee schedule. Aftercare fees are added to your school account, and fall under the same late payment policy as school fees.

## **ENROLMENT**

An aftercare enrolment form must be completed **annually**.

Forms are available from: the aftercare centre, or downloaded from Communicator, as well as

- at the pre-school and grade 1 welcoming parties, and
- from 7:15 a.m., on the first day of term 1 in the small hall.

Aftercare can be used daily, or on an ad hoc basis, and is compulsory for students waiting on campus for an activity to begin. For school activities there is no charge for the wait, unless snack is taken. Legally the school must ensure that students are supervised at all times, so if children are not fetched within the grace period given, they will be booked into aftercare and half hourly rates will be charged. Please refer to fee schedule for details.

**Note:** Your child’s place at aftercare may be reviewed due to :

- ◆ Misconduct
- ◆ Due to non-payment fees
- ◆ If more than 3 fines are accrued in a term
- ◆ Failure to abide by aftercare rules

Rules, terms and conditions are available from aftercare or can be viewed on Communicator.

## **VENUES**

COLLEGE	GRADES 1 TO 6	PRE-SCHOOL
small hall (A block).	multipurpose hall	pre-school centre

At 16:45, the pre-school and preparatory sections, transfer to the small hall.

## **SECURITY AND FETCHING**

- Before leaving your child must be signed out. No person under 18 years may sign a child out.
- Written permission is required should anyone other than the nominated persons fetch your child.
- Should your child be fetched early and not come to aftercare, please inform aftercare. The school premises are searched for children who do not report to aftercare.

## **GENERAL**

- In the pre-school section, a cooked lunch and snack are provided. (No food from the tuck shop is allowed in the pre-school.)
- Please supply a lunch for grade 1 upwards. A snack is given mid afternoon. Students from grade 2 upwards may make use of the tuck shop.
- Students must bring all stationery needed for homework and they are responsible for their belongings.
- Reading is listened to, for grades 1 to 3.
- A change of clothes is optional for grades 1 to 6.
- For preschoolers, please supply a sun hat, spare set of clothes, plastic mug, small pillow and blanket (all labelled).
- Any medicine should be handed in to a teacher or staff member, as children are not allowed to carry this.

**CONTACT DETAILS** : 011 318 2481, and from 16:00 (and not before) : 076 772 6295

- College: Millycent Mokgokong (supervisor)
- Preparatory school: Julie Irwin (supervisor), Robyn Bessinger (administrator)
- Pre-school : Linda Nkosi (supervisor) 073 873 4084
- General queries can be e-mailed to [Robyn.Bessinger@christchurchprep.co.za](mailto:Robyn.Bessinger@christchurchprep.co.za). (24 hour response time)

## CCPS AND COLLEGE AFTERCARE FEES FOR 2019

- **Pre-school section:** Set fees are charged as per the table. Absenteeism for whatever reason cannot be refunded. Adhoc rates are available for occasional attendance. Half hourly rates apply, for those children not having lunch and who are picked up after the grace period allowed.
- **Grades 1 to 12:** Half-hourly rates are charged, to the maximum of the amounts in the table. These rates apply should any learner need to wait at aftercare for private extra murals to begin. There is no charge, unless snack is taken, for students waiting at aftercare for choir, chess, drama, hockey and swimming squads (private swimming lessons excluded) to begin.

As school accounts close in early December, fees from 16<sup>th</sup> November to the 6<sup>th</sup> December, will be payable in January 2020.

Billing Period	No. of days	Position in family	Preschool section			Gr 1-4	Gr 5,6	College
			To 13:30	To 15:30	To 17:30	To 17:30 Maximum	To 17:30 Maximum	To 17:30 Maximum
Annual amount	183	1 <sup>st</sup> child	5 490	10 275	14 445	12 865	11 270	10 220
		2 <sup>nd</sup> etc	5 125	9 255	12 990	11 580	10 145	9 210
January	Payment of any aftercare fees from 16 November to 6 December 2018							
February (16/1 to 12/2)	20	1 <sup>st</sup> child	600	1 125	1 580	1 405	1 230	1 115
		2 <sup>nd</sup> etc	560	1 015	1 420	1 265	1 105	1 005
March (13/2 to 14/3)	20	1 <sup>st</sup> child	600	1 125	1 580	1 405	1 230	1 115
		2 <sup>nd</sup> etc	560	1 015	1 420	1 265	1 105	1 005
April (15/3 to 5/4)	15	1 <sup>st</sup> child	450	840	1 185	1 055	925	840
		2 <sup>nd</sup> etc	420	755	1 065	950	835	755
May (6/4 to 20/5)	15	1 <sup>st</sup> child	450	840	1 185	1 055	925	840
		2 <sup>nd</sup> etc	420	755	1 065	950	835	755
June (21/5 to 17/6)	19	1 <sup>st</sup> child	570	1 065	1 500	1 335	1 170	1 060
		2 <sup>nd</sup> etc	530	960	1 350	1 200	1 055	955
July (18/6 to 18/7)	18	1 <sup>st</sup> child	540	1 010	1 420	1 265	1 110	1 005
		2 <sup>nd</sup> etc	505	910	1 280	1 140	1 000	905
August	-	Holidays						
September (19/7 to 16/9)	21	1 <sup>st</sup> child	630	1 180	1 650	1 480	1 295	1 175
		2 <sup>nd</sup> etc	590	1 060	1 485	1 330	1 165	1 065
October (17/9 to 16/10)	20	1 <sup>st</sup> child	600	1 125	1 580	1 405	1 230	1 115
		2 <sup>nd</sup> etc	560	1 015	1 420	1 265	1 105	1 005
November (17/10 to 15/11)	20	1 <sup>st</sup> child	600	1 125	1 580	1 405	1 230	1 115
		2 <sup>nd</sup> etc	560	1 015	1 420	1 265	1 105	1 005
January 2020 (16/11 to 6/12)	15	1 <sup>st</sup> child	450	840	1 185	1 055	925	840
		2 <sup>nd</sup> etc	420	755	1 065	950	835	755

### Fines and late pick ups:

- Before 17:30: for those preschool learners picked up after the specified time (i.e 13:30 or 15:30): R12 per 30 minutes or part thereof .
- From 17:30: R5 per minute.

### Hourly rates:

#### ➤ **Grade 1 to 6:**

R 17 (for 30 mins)	R 32 ( to 1 hr)	R 46 (to 1.5 hrs)	R 56 (to 2 hrs)	R 66 (to 2.5hrs)	R 76 (to 3hrs)	R 84 (to 3.5 hrs)	R 88 for full afternoon
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Billing starts after the 15 minute grace period ends. Should a learner have snack during the grace period, then R 17 will be charged. When school closes at 12:00, billing starts from 12:30, to a maximum of R88.

#### ➤ **Grade 7 to 12:**

- Billing starts from 14:50 on all days except Wednesday. The charge to 15:15 is R17, then the Gr 1 – 6 half hourly rates apply, to a maximum of R71.
- On Wednesdays, billing starts from 14:00, using the above rates to a maximum of R84. For extra murals, billing starts after the 15 minute grace period ends. Should a learner have snack during the grace period, then R 17 will be charged.
- When school closes at 12:00, billing starts from 12:30, to a maximum of R88.

### Pre-school adhoc rates:

R 39 until 13:30 Lunch included	R 60 until 14:30	R 80 until 15:30	R 110 until 17:30
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For pre-schoolers picked up after 12:45 and not having lunch: R12 to 13:15, and then R12 per 30 minutes or part thereof.

For pre-schoolers picked up from extra murals after the 15 minute grace period: R12 per 30 minutes or part thereof.