

CCPS AND COLLEGE AFTERCARE

“Caring, in Christ, for your children”

HOURS (all grades)

- From the end of the school day until 17:30 during school terms.
- A fine is charged if your child is picked up after 17:30 (refer to aftercare fee schedule).

FEES

- As per aftercare fee schedule. Aftercare fees are added to your school account, and fall under the same late payment policy as school fees.

ENROLMENT

An aftercare enrolment form must be completed **annually**.

Forms are available from: the aftercare centre, or downloaded from Communicator, as well as

- at the pre-school and grade 1 welcoming parties, and
- from 7:15 a.m., on the first day of term 1 in the small hall.

Aftercare can be used daily, or on an ad hoc basis, and is compulsory for students waiting on campus for an activity to begin. For school activities there is no charge for the wait, unless snack is taken. Legally the school must ensure that students are supervised at all times, so if children are not fetched within the grace period given, they will be booked into aftercare and half hourly rates will be charged. Please refer to fee schedule for details.

Note: Your child's place at aftercare may be reviewed due to :

- ◆ Misconduct
- ◆ Due to non-payment fees
- ◆ If more than 3 fines are accrued in a term
- ◆ Failure to abide by aftercare rules

Rules, terms and conditions are available from aftercare or can be viewed on Communicator.

VENUES

| COLLEGE | GRADES 1 TO 6 | PRE-SCHOOL |
|-----------------------|-------------------|-------------------|
| small hall (A block). | multipurpose hall | pre-school centre |

At 16:45, the pre-school and preparatory sections, transfer to the small hall.

SECURITY AND FETCHING

- Before leaving your child must be signed out. No person under 18 years may sign a child out.
- Written permission is required should anyone other than the nominated persons fetch your child.
- Should your child be fetched early and not come to aftercare, please inform aftercare. The school premises are searched for children who do not report to aftercare.

GENERAL

- In the pre-school section, a cooked lunch and snack are provided. (No food from the tuck shop is allowed in the pre-school.)
- Please supply a lunch for grade 1 upwards. A snack is given mid afternoon. Students from grade 2 upwards may make use of the tuck shop.
- Students must bring all stationery needed for homework and they are responsible for their belongings.
- Reading is listened to, for grades 1 to 3.
- A change of clothes is optional for grades 1 to 6.
- For preschoolers, please supply a sun hat, spare set of clothes, plastic mug, small pillow and blanket (all labelled).
- Any medicine should be handed in to a teacher or staff member, as children are not allowed to carry this.

CONTACT DETAILS : 011 318 2481, and from 16:00 (and not before) : 076 772 6295

- College: Noma Ndlovu (supervisor)
- Preparatory school: Julie Irwin (supervisor) , Robyn Bessinger (administrator)
- Pre-school : Linda Nkosi (supervisor) 073 873 4084
- General queries can be e-mailed to Robyn.Bessinger@christchurchprep.co.za. (24 hour response time)

CCPS AND COLLEGE AFTERCARE FEES FOR 2018

- Pre-school section: Set fees are charged as per the table. Absenteeism for whatever reason cannot be refunded. Adhoc rates are available for occasional attendance. Half hourly rates apply, for those children not having lunch and who are picked up after the grace period allowed.
- Grades 1 to 12: Half-hourly rates are charged, to the maximum of the amounts in the table. These rates apply should any learner need to wait at aftercare for private extra murals to begin. There is no charge, unless snack is taken, for students waiting at aftercare for choir, chess, drama, hockey and swimming squads (private swimming lessons excluded) to begin.

As school accounts close in early December, fees from 16th November to the 6th December, will be payable in January 2019.

| Billing Period | No. of days | Position in family | Preschool section | | | Gr 1-4 | Gr 5,6 | College |
|--|-------------|---|-------------------|--------------|---------------|------------------|------------------|------------------|
| | | | To 13:30 | To 15:30 | To 17:30 | To 17:30 Maximum | To 17:30 Maximum | To 17:30 Maximum |
| Annual amount | 184 | 1st child | 4 945 | 9 655 | 13 585 | 12 100 | 10 595 | 9 605 |
| | | 2nd etc | 4 435 | 8 690 | 12 210 | 10 860 | 9 530 | 8 645 |
| January | | Payment of any aftercare fees from 17 November to 7 December 2017 | | | | | | |
| February (17/1 to 13/2) | 20 | 1 st child | 535 | 1 050 | 1 475 | 1 315 | 1 150 | 1 045 |
| | | 2 nd etc | 480 | 945 | 1 325 | 1 180 | 1 035 | 940 |
| March (14/2 to 15/3) | 20 | 1 st child | 535 | 1 050 | 1 475 | 1 315 | 1 150 | 1 045 |
| | | 2 nd etc | 480 | 945 | 1 325 | 1 180 | 1 035 | 940 |
| April (16/3 to 3/4) | 10 | 1 st child | 270 | 525 | 740 | 660 | 575 | 523 |
| | | 2 nd etc | 240 | 475 | 665 | 590 | 520 | 470 |
| May (4/4 to 21/5) | 20 | 1 st child | 535 | 1 050 | 1 475 | 1 315 | 1 150 | 1 045 |
| | | 2 nd etc | 480 | 945 | 1 325 | 1 180 | 1 035 | 940 |
| June (22/5 to 18/6) | 20 | 1 st child | 535 | 1 050 | 1 475 | 1 315 | 1 150 | 1 045 |
| | | 2 nd etc | 480 | 945 | 1 325 | 1 180 | 1 035 | 940 |
| July (19/6 to 19/7) | 18 | 1 st child | 490 | 945 | 1 335 | 1 185 | 1 040 | 940 |
| | | 2 nd etc | 440 | 850 | 1 200 | 1 065 | 935 | 845 |
| August | - | Holidays | | | | | | |
| September (20/7 to 17/9) | 21 | 1 st child | 570 | 1 100 | 1 550 | 1 380 | 1 215 | 1 085 |
| | | 2 nd etc | 515 | 985 | 1 395 | 1 240 | 1 090 | 975 |
| October (18/9 to 16/10) | 20 | 1 st child | 535 | 1 050 | 1 475 | 1 315 | 1 150 | 1 045 |
| | | 2 nd etc | 480 | 945 | 1 325 | 1 180 | 1 035 | 940 |
| November (17/10 to 15/11) | 20 | 1 st child | 535 | 1 050 | 1 475 | 1 315 | 1 150 | 1 045 |
| | | 2 nd etc | 480 | 945 | 1 325 | 1 180 | 1 035 | 940 |
| January 2019 (16/11 to 6/12) | 15 | 1st child | 405 | 785 | 1 110 | 985 | 865 | 775 |
| | | 2nd etc | 360 | 710 | 1000 | 885 | 775 | 705 |

Fines and late pick ups:

- Before 17:30: for those preschool learners picked up after the specified time (i.e 13:30 or 15:30): R10 per 30 minutes or part thereof.
- From 17:30: R5 per minute.

Hourly rates:

➤ **Grade 1 to 6:**

| | | | | | | |
|-----------------------|-------------------------|-------------------------|--------------------------|---------------------------|---------------------------|----------------------------|
| R 15 (for 30 mins) | R 28 (31 to 60 mins) | R 40 (61 to 90 mins) | R 52 (91 to 120 mins) | R 60 (121 to 150 mins) | R 66 (151 to 180 mins) | R 75 for full afternoon |
|-----------------------|-------------------------|-------------------------|--------------------------|---------------------------|---------------------------|----------------------------|

➤ **Grades 7 to 12:**

R13 from 14:40 to 15:00, then the Gr 1 - 6 rate applies.
The Gr 1 -6 rate also applies for arrivals after 15:00 and from 13:45 on Wednesdays.

Billing starts after the 15 minute grace period ends. Should a learner have snack during the grace period, then R 15 will be charged.

Pre-school adhoc rates:

| | | | |
|------------------------------------|---------------------|---------------------|---------------------|
| R 35 until 13:30 Lunch included | R 55 until 14:30 | R 70 until 15:30 | R 95 until 17:30 |
|------------------------------------|---------------------|---------------------|---------------------|

For pre-schoolers picked up after 12:45 and not having lunch: R15 to 13:15, and then R10 per 30 minutes or part thereof.

For pre-schoolers picked up from extra murals after the 15 minute grace period: R15 for the first 30 minutes, and then R10 per 30 minutes or part thereof.